



# STORMWATER QUALITY (SWQ) RENEWAL AND/OR TRANSFER

10555 Northwest Freeway - Suite 120 Houston, TX 77092 Main Phone: 713 274 3900 Monday-Friday 7:30am 4:00pm

Facsimiles NOT Accepted

**\*REQUIRED FIELD (Application will not be processed with missing information)**

PROJECT INFORMATION	*PROJECT Name: _____		<b>* Application Type</b> (select all that apply)			
	*Address: _____ Suite _____		<input type="checkbox"/> Annual Renewal	<input type="checkbox"/> Ownership Transfer		
	*City, St: _____ *Zip _____		*HC PROJECT# <small>(from approved plans)</small>			
	*HCAD# <small>www.hcad.org (13-digits)</small>		*Current SWQ Permit #			

The property with the approved structural control(s) is exempt from ad valorem taxation

**\*\*Applicant will receive any correspondence associated with this application\*\***

APPLICANT	*Consultant/ Applicant: _____		*E-Mail: _____	
	*Contact: _____		City, St: _____ Zip _____	
	*Address: _____		Phone: _____ Ext _____	

**\*\*Information provided in this section will be used to update our contact information for renewal and expiration notices\*\***

PROPERTY OWNER	*OWNER Name (If transferring to a Utility District, Owner would be the name of the District and the Contact Information should be the District's Attorney)			
	*OWNER Contact: _____		*Owner Email: _____	
	*Owner Address: _____		City, St: _____ Zip _____	
			*Owner Phone: _____ Ext _____	
	PREVIOUS OWNER Name (If Transferring): _____			

**\*\* Please refer to your permit documents to see the terminology for your approved feature \*\***

SWQ FEATURE	Dry Basin w/ Detention	10/100 Year DRY Trash Basin	Vegetative Filter Strip(s)
	Wet Basin w/ Detention	10/100 Year WET Trash Basin	Grassy Swale(s)
	Inlet Inserts	Trash Separator	Combination
	Oil/Grit/Trash Separator	Low Impact Development	Other (explain below)

**APPLICANT MUST SUBMIT THE FOLLOWING**

<b>FOR RENEWAL</b>	Completed Annual Professional Engineer Inspection & Certification Completed Annual Permittee Certification of Proper Operation
<b>TRANSFER</b>	No additional documentation is needed for a transfer. If transferring to a utility district, the application must be signed by the President or Vice President of the Utility District or be accompanied by a letter from the Utility District accepting the permit and maintenance responsibilities of the SWQ feature signed by the President or Vice President of the Utility District.

Stormwater Quality Permit Renewal Certification forms can be found at:

<http://www.eng.hctx.net/permits/Stormwater-Code/Stormwater/Stormwater-Quality-Permit>

Approved civil plans and Stormwater Quality Management Plan can be obtained through the Records Department by visiting:

<http://www.eng.hctx.net/permits/Records/Records/Welcome-to-Records>

All development must be completed in accordance with the Regulations of Harris County, Texas for Stormwater Quality Management.

The Applicant hereby acknowledges and agrees to be strictly bound to Commissioners' Court of Harris County in ensuring that all provisions, conditions and requirements attached to the issuance of the Stormwater Quality permit(s) under the Regulations of Harris County, Texas for Stormwater Quality Management will be faithfully and fully complied with.

The permit applicant understands and agrees that the County Engineer may make scheduled or unscheduled inspections of the property upon the issuance of the permit. The applicant acknowledges that the Permanent Stormwater Quality Feature must receive a Final Inspection before a Certificate of Compliance can be issued. If the permit applicant is a corporation, partnership or other legal entity other than a natural person, then the undersigned acting as the authorized representative of said entity will be responsible for ensuring the entity's compliance with all provisions, conditions and requirements of the Stormwater Quality Permit.

The undersigned has carefully reviewed this application and the answers to all questions. To the best of his/her knowledge, the answers are all true and correct.

PRINT NAME ABOVE (OWNER/APPLICANT) \_\_\_\_\_ SIGNATURE (OWNER/APPLICANT) \_\_\_\_\_ DATE \_\_\_\_\_

**RECEIVING**

CLERK	DATE	CLERK	DATE	CLERK	DATE	CLERK	DATE